**New this month:**

**New Academic Support Coordinator Hired!**

Our third Academic Support Coordinator has been hired! Jennifer April has been on board since mid-October and has been quickly learning everything to assist students and make appointment availability better than ever before. As always, appointments with Jenny, Kayla, or Justin can be made online at: [http://www.biology.colostate.edu/advising-scheduling](http://www.biology.colostate.edu/advising-scheduling). See page 2 to learn more about Jenny.

**Registration for Spring 2012 is under way!**

Registration began on October 24th. Check RAMweb for your official registration date and time and remember that it is staggered by the number of credits students have. **For new students: you will not have an advising code again.** Advising codes are reserved only for new students or students on Academic Probation. To aid in helping you get registered, below is a chart with common registration errors and fixes:

<table>
<thead>
<tr>
<th>Error message</th>
<th>What it means</th>
<th>When you might get it</th>
<th>What to do</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Class level</strong></td>
<td>Only students in a certain class level (fr/so or jr/sr) can register for a given course.</td>
<td>Few (if any) Biology courses have this restriction but other departments’ courses (e.g., Psychology) may have it.</td>
<td>If you NEED the course, contact the home department for access.</td>
</tr>
<tr>
<td><strong>Multiple Components Required</strong></td>
<td>In addition to the lecture, you have to register for another component (lab or recitation) at the same time.</td>
<td>Many biology, chemistry, and physics courses are commonly associated with this error.</td>
<td>Check boxes for each component PRIOR to hitting “register.” Click the CRN for the lecture to see specifically which sections of lab/recitation that must be selected.</td>
</tr>
<tr>
<td><strong>Major</strong></td>
<td>You do not have the right major for a class.</td>
<td>Some classes are restricted just to students in that major (Business/Art are examples); other classes allow non-majors to register after a certain date.</td>
<td>Click on the CRN for details about major restriction—if the class opens to non-majors at a certain date, it will tell you that info here.</td>
</tr>
<tr>
<td><strong>Prerequisite</strong></td>
<td>You fail to meet at least one prerequisite for the class.</td>
<td>BZ310 is an example (though most biology courses have prerequisites). It requires a semester of organic chemistry as a prerequisite.</td>
<td>You’ll need to take the prerequisite courses prior to registering for the course in question. If you think this is an error, contact your advisor.</td>
</tr>
<tr>
<td><strong>Dept./Instructor approval</strong></td>
<td>Registration for a certain class is limited and only approved on a case-by-case basis.</td>
<td>An example is BZ505 Cognitive Ecology - it requires permission from the instructor for undergrads to enroll.</td>
<td>If you seek access to a class requiring dept./instructor approval, contact the instructor listed or the department.</td>
</tr>
<tr>
<td><strong>Stop enrollment</strong></td>
<td>A department has stopped enrollment so that no one can register for the class until a problem is resolved.</td>
<td>Hard to say—stop enrollment can happen in any department due to unforeseen changes.</td>
<td>Try registering for a different section of the same class, or contact the department to find out more information.</td>
</tr>
</tbody>
</table>

**Fall 2011 Important Dates**

**November**
- 19 - Fall recess begins; no classes that week.
- 24 - 25 - Thanksgiving Holiday; University closed.

**December**
- 9 - last day to process a University Withdrawal.
- 12 - 16 - Final Exams.
- 16 - 17 - Commencement Ceremonies.
- 26 - 28 - Winter holiday; University Closed.

To learn more about what faculty, staff, and students in the Department of Biology are up to, check out our website: [http://www.biology.colostate.edu/](http://www.biology.colostate.edu/).

Don’t wait to schedule your appointments to pick out Spring 2012 courses. Our schedules book quickly around registration time, so make your appointments now! As always, appointments can be made online at: [http://www.biology.colostate.edu/advising-scheduling](http://www.biology.colostate.edu/advising-scheduling).

**Check out page 2 for more important information about Spring registration:**

- The add/drop deadlines are changing at CSU!
- Overrides that the ASCs cannot help with
- Link to registration demo videos
FACULTY A.S.C. CORNER

To keep with last month’s theme, instead of introducing a faculty member this month, we have decided to profile the new Academic Support Coordinator so you can get to know us a little more!

Jenny April

About Me:

**Hometown:** Gilford, New Hampshire

**Academic Degrees:** I earned my B.S. in Biology at Keene State College, and my M.S. in Education and Brain Research at NOVA Southeastern University.

**What I Do In My Free Time:** I have tried to adapt quickly to the Colorado lifestyle by enjoying as much time outdoors as possible. This summer I went white water rafting, camping, ATVing, hiking, and Paddleboarding. With the plunging temperatures, it’s time to set my sights on snowshoeing, ice skating, skiing and snow tubing.

**My Favorite Part About Being An Academic Support Coordinator:** I love that every day is different. Each day brings new people, new experiences, and an appreciation for the talented team I work with. I am privileged to be able to work at such a wonderful University, and in a forward-thinking community.

If I Could Only Give One Piece Of Advice To Biology/Zoology Majors, It Would Be: Take advantage of the resources offered at CSU. From the CASA Health Profession Advisors, TILT tutoring, and the Career Center Advisors, there are so many people who want to help you succeed. Take advantage of this! Who knows what you may discover. Perhaps a summer internship opportunity at an animal conservatory, or a tutor that is able to clearly explain the Krebs cycle. Go out and find what works for you!

Random Fun Fact About Me: As a teenager, the weekend after I earned my SCUBA certification, my Dad took me to the Bahamas to go diving with sharks. A shark even hit my arm with its tail – I was thrilled!

In an effort to maximize student success by getting students settled into their schedules before too many lectures and assignments have passed each semester, the add/drop deadlines have been changed for future semesters at CSU. Make sure to pay close attention to the add/drop dates each semester for each class you are wanting to take! This info can be found in the class schedule each semester.

For **Spring 2012**, the add/drop deadlines are as follows:

- **Regular Drop Date: February 1st**
- **Regular Add Date: January 22nd** *(you need permission from the instructor to add a course after this date)*. You can only get overridden into a course until Feb 1st.
- **Some courses will have different add/drop dates, so make sure to pay attention to the class schedule in RAMweb each semester for all of your courses.**

Overrides that the Academic Support Coordinators cannot help with:

- Letting you into a full course; only a professor can allow this. Likewise, we cannot move you up in the waitlist.
- Letting you into a course that you do not have prerequisites for; only the professor can allow this.
- We cannot do anything for courses that are offered by other departments. If a course is not LIFE or BZ, you will need to contact the department that is offering the course in which you are interested to get help.

Need a refresher on how to register? Here is a link to some demo videos to help:

http://advising.colostate.edu/students/ramweb/index.cfm
**Club Involvement Opportunities**

**Join the Biology Club!** Interested in biology but not sure where your degree will take you? Let the Biology Club help you out! We are a student-run club focused on providing career ideas for students majoring in biological sciences, or who are just interested in learning some cool things about the world around us. We have monthly meetings with speakers from different biological fields, as well as field trips and community service opportunities. Please contact Claire at willis.c7@q.com with any questions. **We are also looking for some new officers**, so let her know if that sounds like something you'd be interested in! To stay up-to-date with the club’s happenings, visit our website at [http://rydberg.biology.colostate.edu/bioclub/](http://rydberg.biology.colostate.edu/bioclub/). We hope to see you at our next meeting!

**Join the Zoology Club!** Zoology Club is for those passionate about animals of any major (not just Zoology)! We meet every other week and host guest speakers ranging from zookeepers to professors here at CSU. We also provide an average of 3 trips a semester. Recent trips have included camping at an Emu Ranch, and behind the scenes tours at Cheyenne Mountain Zoo and the Downtown Aquarium in Denver! With summer internships on the way, we will also be providing resources for those looking to get involved in research, wildlife, zoos, aquariums, etc! To be part of our mailing list, which will allow you to get updates on meetings and trips please contact us at csuzoologyclub@gmail.com. We look forward to seeing you!

**Join the Gillette Entomology Club!** The Gillette Entomology Club (GEC) is a great opportunity to learn more about some of the most common organisms in the world. There are over a million known species of insects and about sixty thousand arachnid species. The GEC is devoted to the challenge of teaching its members and the community. We hold monthly meetings that often feature guest speakers from throughout the profession, and we also organize outreach events. Our mission is partly accomplished through the bug zoo in the Plant Sciences building that houses many local and exotic species of arthropods. GEC is also getting its first bee hives up and running soon. If you have any interest in helping us care for our bugs, understanding more about them, or helping us spread knowledge of them to our community, please consider the GEC. To join the mailing list, please email Kyle Conrad at krcon@rams.colostate.edu, and also search “GEC” on Facebook to join our group.

**Getting Worried About Finals? Check Out These Programs from TiLT:**

- **Turn Your Semester Around: Academic Recovery Workshop**  
  Monday, 10/30 at 4:00 PM, Tuesday, 11/1 at 7:00 PM, or Thursday, 11/3 at 5:00 PM
- **Active Learning Techniques**  
  Monday, 11/7 at 4:00 PM, Tuesday, 11/8 at 7:00 PM, or Thursday, 11/10 at 5:00 PM
- **Memory & Concentration**  
  Monday, 11/14 at 4:00 PM, Tuesday, 11/15 at 7:00 PM, or Thursday, 11/17 at 5:00 PM
- **Time Management**  
  Monday, 11/28 at 4:00 PM, Tuesday, 11/29 at 7:00 PM, or Thursday, 12/1 at 5:00 PM
- **Test-Taking Strategies: FINAL EXAM PREP**  
  Monday, 12/5 at 4:00 PM, Tuesday 12/6 at 7:00 PM, or Thursday, 12/8 at 5:00 PM

For these program locations and the TiLT tutoring schedule, visit [http://tilt.colostate.edu/learning](http://tilt.colostate.edu/learning)

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**Biology Joke of The Month:**

Biology is the only science in which multiplication is the same thing as division.

~ unknown
Advising Tip of the Month:

When writing an email to a faculty member, advisor, or potential employer, you must remember who your audience is. It’s important to include a subject line, and a salutation. Do not use slang and remember to conclude with a closing and your full name. It can also be helpful to include your CSU ID number if the recipient is a CSU staff member.

CAREER CONNECTIONS

Need help planning your future? Judy Brobst, the Career Center Liaison for the College of Natural Sciences, can assist you with all aspects of your career development! Services offered: Internships & volunteer experiences, resume development, choosing/changing majors, graduate school, on-line assessments, job search skills, etc. To set up an appointment contact Judy at judy.brobst@colostate.edu or 970-491-1190. Drop in Career Counseling with Judy Brobst: Every Wednesday during Fall semester from 10:00 - 12:00 in A/Z E-108. No appointment necessary!

UPCOMING CAREER CENTER EVENTS

Managing Your Career in Science: November 3, 2011; 3:00 - 3:50 pm; A/Z W 205
Looking for more information about what you can do with your Biology degree? Listen to these individuals, their career path and where they are now: Marilyn Greenwalt, PhD CSU alumni - CPC Clinical Research Mike Sonnenberg, CSU alumni Methods Transfer Manager, Amgen, and others!

Careers in the Pharmaceutical Industry: November 15, 2011; 6:00 - 7:30 pm; Engineering building; attendees include: Merck, Amgen and others.

Complete information on these opportunities and others can be found on The Career Center homepage http://career.colostate.edu click on the Upcoming Events/Interviews tab for view our calendar and get complete details on these events.

HEALTH PROFESSIONS HAPPENINGS

To schedule an appointment with a Health Professions Advisor call the Center for Advising and Student Achievement (CASA) at 970-491-7095. For more information on Health Professions Advising visit http://hp.casa.colostate.edu/.

If you are interested in health professions, we encourage you to sign up for the health professions electronic mailing list (at http://hp.casa.colostate.edu/hpmailinglist.aspx). Subscribing to this list enables you to receive email messages about Health Professions advising, workshops related to Health Professions and special events sponsored by the various Health Profession students.

Upcoming Opportunities for Health Professions Students:

Tuesday November 1
- The Pre OT Club will meet in TILT 221 at 6:00 PM. Guest will be Mary Lewis, Hand OT
- The Pre Optometry Club will meet at 5:30 PM in TILT 23. Application and interview processes will be discussed.
- Premedica will meet in Clark A102 at 7:30PM. The guest, Marguerite Salazar, Region VIII Director, US Department, Health, Human Services, will discuss Health Care Team: Affordable Care Act

Wednesday November 2
- The Pre Pharmacy Club will meet in Clark C250 from 6:00-7:00PM. Guest will be Jennifer Richardson from the University of Oklahoma
- The Pre Vet Club will meet in Yates 104 from 6:00-7:00PM. The guest will be Dr. Irlbeck: exotic animal medicine